

# **FREQUENTLY ASKED QUESTIONS (FAQs):**

## **1. What is the student-teacher ratio at your school?**

We have an average of 30-32 students with 4 teachers in the program. Our student-teacher ratio is about 8 students to 1 teacher (8:1).

## **2. How many days of school are there at Basic Steps Academy?**

We always schedule 194 instructional days with only one break (17 school days off during the holidays from Dec-Jan). We do not have mid-winter break in February nor spring break in April like many schools. All public schools schedule an average of 180 instructional days.

## **3. How long is the day for kindergartners, first and second graders?**

At Basic Steps, we believe kindergartners can benefit having a shorter school day so that they can have more free time to be at home or doing outdoor activities. Parents have the option of picking their kindergartners at 1pm or 2pm. However, 1<sup>st</sup> and 2<sup>nd</sup> graders are dismissed at 2pm.

## **4. When do students have a break during the school year?**

Children will not have school on holidays and during the 3-week winter break. If you have vacations planned, please notify the teacher in writing through email or text.

## **5. Do children have recess at school?**

We do not have recess scheduled for our students; however, we have frequent breaks between classes and different types of activities throughout the day.

## **6. Are there days off for parents' conferences and teacher training?**

No. Children are expected to attend school every day except on those 8 holidays and during winter break. We do not have late-start or early-release days like public schools. Parents' conferences are usually scheduled during drop-off time in the morning or pick-up time in the afternoon.

## **7. What is the refund policy?**

We do not offer refunds. Parents will need to provide 2-week written notice to withdraw the child from school. Please keep in mind that your child's report card will be marked as "incomplete" and "not passed yet" if he/she did not finish the school year with us. All fees that includes field trips and yearbook is also nonrefundable.

## **8. When is tuition due? And how do you collect the tuition?**

Parents pay their tuition by the 15<sup>th</sup> of each month. There will be \$20 late payment fee. Parents are expected to submit their payment electronically through Zelle. There will be \$20 processing fee if paid in person.

## **9. What happens when the school has to close?**

In the scenario of snow days or school closure, we will schedule make-up days in June. The school year will be extended until all hours of instruction are fulfilled. Parents are expected to text the program director to confirm school closure. We often do not follow Kent School District's decision of school closure.