

# FREQUENTLY ASKED QUESTIONS (FAQs):

## 1. What is the class size?

Our class size for our elementary school program has changed to 24 with 3 teachers supporting each other and helping students meet individual goals.

## 2. How many days of school are there at Basic Steps Academy?

We scheduled 194 instructional days and only one break (3 weeks off during the holidays Dec-Jan). We do not have mid-winter break in January and spring break in April like many schools. All public schools schedule an average of 180 instructional days.

## 3. How long is the day for kindergartners and first graders?

At Basic Steps, we believe children should have a shorter school day so they can have more free time to be at home or doing outdoor activities. Our K2 students start class at 8:30am. Dismissal time for kindergartners is 1pm every day (4hrs 30mins schooling). Dismissal time for 1<sup>st</sup> and 2<sup>nd</sup> graders is 2pm (5hrs 30mins schooling).

## 4. When do students have a break during the school year?

Children will not have school on holidays and during the 3-week winter break. If you have vacations planned, please notify the teacher in writing through email or text.

## 5. Do children have recess at school?

We do not have recess scheduled for our students; however, we have frequent breaks between classes and activities.

## 6. Are there days off for parents' conferences and teacher training?

No. Children are expected to attend school every day except on those 8 holidays and during winter break. We do not have late-start or early-release days like public schools. Parents' conferences are usually scheduled during drop-off time in the morning or pick-up time in the afternoon.

## 7. What is the refund policy?

We do not offer refunds. Parents just need to provide 2-week written notice to withdraw the child from school. Please keep in mind that your child's report card will be marked as "incomplete" and "not passed yet" if he/she did not finish the school year with us. The \$350 fee that includes field trips and yearbook is also not refundable.

## 8. When is tuition due? And how do you collect the tuition?

Parents pay their tuition by the 15<sup>th</sup> of each month. There will be \$15 late payment fee. Parents are expected to submit their payment electronically through Zelle. There will be \$15 processing fee if paid in person.

## 9. What happens when the school has to close?

In the scenario of snow days or COVID-19 closure, we will schedule make-up days in June. The school year will be extended until all hours of instruction are fulfilled.